



Coleford Town Council

Full Council
Tuesday 22 May 2018
7.00 pm
Agenda

1. To accept apologies
2. To receive declarations of interest
3. To allow dispensation
4. To elect the Mayor of Coleford for the ensuing year*
(*Past Mayor presentation if applicable).
5. Mayor to sign the declaration of acceptance
6. To elect the Deputy Mayor of Coleford for the ensuing year.
(*Past Deputy Mayor presentation if applicable).

7. To elect representatives for the following
COLEFORD TOWN COUNCIL COMMITTEES

(These are minimum requirements for members)

Finance and Office Committee

6 Members meets monthly

Responsible for the running & general upkeep of the office and financial matters

Contract Management Committee

5 F&O Members meets ¼ yearly

Responsible for the monitoring of existing contractors and creating new monitoring systems

Planning Committee

6 Members meets bi monthly

Responsible for planning applications

Amenities Committee (to include Burials)

6 Members meets ¼ yearly

Responsible for the Clock Tower, Town Centre, The Cemetery, King George V Pavilion & playing field other recreation areas,

Events & Marketing Committee (to include the TIC)

6 Members meets ¼ yearly

Responsible for the marketing of the Town Council and its assets the organisation of a variety of events including the Coleford Music Festival & the Christmas Lights Switch On and the monitoring of the Tourist Information Centre

Public Safety Committee (to include Highways)

6 Members meets ¼ yearly

Responsible for the community safety, emergency services, fire, police, ambulance

Bells Implementation Committee

6 members meets monthly

(Life of the Project)

To manage the implementation of the Bells Field project.



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8. To elect representatives for the following REPRESENTATIVES ON OTHER COMMITTEES

Forest Health Forum	1	(Public Safety member)
FODDC Planning: Development Control	2	(Planning Committee)
Forest of Dean Community Safety Partnership	1	(Public Safety member)
Gloucestershire Market Towns Forum	1	
Christmas Lights Committee	1	(Events & Marketing m'ber)
The Halls Charity	4	
FOD Citizens Advice Bureau	1	
Forestry Commission Advisory Committee	1	
Stowfield Quarry Liaison Committee	1	
Coleford Area MCTI Partnership	1	
Bells Foundation	2	
Wye Valley ANOB	1	
Angus Buchanan VC Memorial Recreation Ground	1	
Coleford Twinning Association	1	
Forest of Dean & Wye Valley Tourism Association	1	
DVSA Forum	1	
Forest Economic Partnership	2	
St Johns Church the New Generation	2	
In House Auditors	2	

9. To approve the minutes of 24 April 2018

10. To raise matters arising from the meeting 24 April 2018

11. To note reports from District and County Councillors (for information only)

12. To agree payments (see attached)

13. To agree petty cash payments for the Council & TIC (see attached)

14. To note the cash books and bank reconciliations

15. To note the monthly budget figures (see attached)

16. To initiate the review of Standing Orders including the financial regulations .



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17. To initiate the annual risk assessment
 18. To agree actions regarding the 4 year plan
 19. To receive feedback on the Forest of Dean Youth Services meeting and agree actions
 20. To make comment on P0067/18/FUL Lawnstone House planning application
Erection of 10 flats, 3 commercial units, public space & gardens with associated works.
 21. To receive update regarding presentation to the Citizen's Jury for the Forest of Dean
Community Hospital
 22. To agree to the recommendations of Events & Marketing Committee
 23. To agree to the recommendations of the Amenities Committee
 24. To agree to the recommendations of the Finance & Office
 25. To agree to the recommendations of Public Safety Committee
 26. To note the decisions of the Bells Implementation Committee
 27. To note the decisions of the Planning Committee
 28. To have an update on the proposed changes at Lakers School
 29. To note the minutes of and hear report from the NDP Steering Group
 30. To receive an update on the St John's Church: the Next Generation Project
 31. To note reports from members (for information only)
 32. To note the Clerks Report
 33. To note correspondence (for information only, see attached list)
- In Committee
34. To agree to the recommendation from the Finance & Office Committee